

**Board Development Workshop  
Meeting Notes for August 11, 2012  
Ross School Conference Room**

**Welcome and Introductions** Board President Whit called the meeting to order at 8:34 AM. Trustees Todd, Ann, and John, Superintendent Chi Kim, and consultant Bob Caine were present. Trustee Bob was excused.

**Effective Governance Overview** Bob Caine reviewed the recently revised CSBA Effective Governance System, highlighting the six characteristics of an individual trustee, the four building blocks of an effective team, and the five Board responsibilities for all the content areas. The focus of the system is “Success for All Students”.

**Summary of Trustee Interviews** Bob reviewed a summary of the key issues and decisions, which trustees suggested in their individual phone interviews prior to the workshop. They included:

Setting Direction: Strategic planning, Prioritizing goals, Change culture

Student Learning: Challenge students (RTI, DL), Special education, Student discipline, 21<sup>st</sup> Century Curriculum (Technology)

Community Relations: Improve communication among Board, Supt, and Community

Human Resources: Support for Supt., administrative structure, professionalism

Finance: Cost effectiveness (ROI)

Governance: Governance vs. operations, Self-governance/evaluation, model for entire system, protocols (handling concerns, asking questions/requesting info)

Goals of Superintendent’s goals for 100-day plan and the current strategic planning initiatives are closely aligned to the summary that was presented.

**Setting Direction** The key responsibilities of the governance team were reviewed in the area of Setting Direction for the district.

**Vision and Mission** The trustees individually shared their initial responses to the following question: In 20 words or less, describe what you think your community would want the students in the Ross School District to be able to learn and do five years from now- academically, physically, and emotionally? Trustees agreed to send to Superintendent their written comments, and they will be compiled for the next meeting.

**District Goals for Next Year** The Board reviewed the goals in the Superintendent’s 100-day plan and existing goals in the current strategic plan.

**Board Strategic Planning Calendar for 2012-2013** Using the sample CSBA Board Planning Calendar and the current one for St. Helena Unified School District as

examples, the Board began to develop a draft of the 2012-2013 Board Strategic Planning Calendar for Ross.

### **Planning for Future Board Development Workshop On Tuesday, August 28**

**1. Vision** Trustees will review the individual suggestions and discuss the process to finalize the vision for students in the next five years.

#### **2. Governance and Operations**

**3. Board Planning Objectives** Consider using the current strategic planning initiatives to guide district and Board planning for 2012-2013.

**4. Board Planning Calendar for 2012-2013** Identify key decisions and reports to be scheduled on the planning calendar for Setting Direction, Student Learning, Human Resources, and Governance.

**5. Norms and Protocols** Review the current list of norms, review the current matrix and sample protocol for responding to community concerns (Whit), and review the sample protocol for requesting information from staff (Bob).

**Adjournment** The meeting was adjourned at 11:46 am.