

**Meeting Summary for Board Development Workshop**  
**Tuesday, August 28, 2012**  
**Ross School District**

**Effective Governance Overview** Bob Caine reviewed the CSBA Effective Governance System, highlighting the six characteristics of an individual trustee, the four building blocks of an effective team and the seven components of the integrated system.

**Role of the Board/ Role of the Superintendent** The Board analyzed the role and responsibilities of the Board and the superintendent, using the visual of the “governance clock”. Using 20 specific examples, the Board discussed the clarification of different roles and responsibilities in the area of Student Learning. For example, deciding how students are grouped in Math is a staff responsibility as it is their job to determine how the program is delivered in the school; for the Board to make that decision would inhibit the Board’s ability to effectively evaluate the Superintendent and hold the staff accountable.

**Vision and Mission** The Board acknowledged the fine efforts of Bob Dickenson to consolidate all the trustees’ input and draft language for the revised vision for students and the revised mission for the district organization. The Board discussed several changes and John Longley and Chi will prepare a revision for the next Board meeting. At this point the vision and mission statements will be the statements describing the direction for the Board, and the current vision and mission statement in the current strategic plan will remain unchanged.

**District Goals** The Board discussed and determined which of the goals delineated in the current strategic plan should be approved for district and Board goals for 2012-2013. Chi will prepare the draft of the goals for the next Board meeting.

**Norms and Protocols** The Board reviewed the draft protocol drafted by Whit outlining the key components for responding effectively to community members about questions, issues, or complaints about the district. A second draft will be considered at the next Board meeting.

**Board Planning Calendar for 2012-2013** The Board reviewed the current Board Agenda calendar and the need to draft a new calendar based on the five responsibilities of the Governance Team. The areas to address first will be Governance, Setting Direction, Student Learning, and Human Resources.