

RULES AND REGULATIONS

1. Application for use of school buildings, grounds or equipment shall be made on the Facility Use Application/Permit.
2. Reservations may be approved only after it has been ascertained the use will not interfere with education activities of the Ross School District.
3. Only the requested and approved portion of the building will be available to the requesting group. Restroom facilities will be available unless otherwise stipulated.
4. Any special services provided by a custodian will be charged at the rate of \$75.00 per hour.
5. Use of the facilities by religious groups shall only be permitted as prescribed in Education Code Section 38131(b)(3) and 38134 (d).
6. Persons or organizations using facilities shall agree to be responsible for the proper use and care of school property and shall be liable for any damage that results from their use.
7. Evening use shall not extend beyond 8:00 p.m.
8. All equipment must remain on the premises.
9. Use of buildings, grounds and equipment is renewable and revocable. Revocation may take place at any time during the school year.
10. Cancellation by the user should be received in the office of the superintendent as early as possible, at least 48 hours prior to scheduled use. **However, the 50% deposit is non-refundable.** Failure to provide 48 hour advance notice to Administration, the organization will incur 100% of the rental fee.
11. School buildings, grounds, and equipment shall not be used for private or individual gain.
12. The use shall not constitute a monopoly.
13. Use of grounds and facilities involving animals shall not be permitted, except where such animals are used to accommodate individuals with disabilities.
14. Dances open to the general public shall not be held.
15. Except in cases where unusual circumstances prevail, no permit shall be granted for school or employee holidays, the first week of school and the week proceeding, and the last week of school.
16. All federal, state, and local laws are in effect and shall be observed.
17. The Ross School District supplies will not be available to outside groups using the facilities.
18. Consumption, selling, giving away, or any other use of alcoholic beverages or narcotics shall not be permitted.
19. Board Policy/Administrative Regulation No. 1330 prohibits tobacco use on Ross School District property.
20. A certificate of liability insurance will be requested from any user.
21. A permit may be canceled for good cause, including but not limited to, if any of one or more of the following conditions exist:
 - a) lack of qualified and sufficient supervision of any organizational function
 - b) conduct on the part of a person or persons that does not aid, assist, or lend encouragement to the authorized activity
 - c) use of unauthorized areas within the Ross School District facility
 - d) violations of any rules or regulations stated within this policy section or within that body of laws of the State of California applicable to the civic use of school facilities